



Killeen High School

500 N. 38th St.

Killeen TX 76543-3629

(254) 336-7208 - (254) 336-0413 Fax

Killeen Independent School District - P. O. Box 967 - 200 North W. S. Young Drive - Killeen, Texas 76540-0967 - 254-336-0000



@Roo Battalion



@roo_battalion

Website: <https://killeenhsjrotcroobattalion.weebly.com/>

High School Course Syllabus

Course Title: Junior Reserve Officers' Training Course

School Year: 2023-24

Leadership Education and Training (Levels 1-4) 4055 A-1; 4051 A-1 (PE); 4052 A-1; 4053 A-1; 4054 A-1

Instructor Information

Senior Army Instructor: Major (Retired) Jimmy Stewart
(3rd & 4th Year Cadets)

Army Instructors

Command Sergeant Major (CSM) Retired
Jonathon Ballard (2nd Yr. Cadets)
CSM (Retired) John Pulido (1st Yr. Cadets)

Office Hours: 11:40 am – 12:20 pm, M-F
jimmy.stewart@killeenisd.org
phone: (254) 336-7208

Office Hours
Email

11:40 am – 12:20 pm, M-F
jonathon.ballard@killeenisd.org
john.pulido@killeenisd.org

Course Information

General Requirements

Students should meet academic, character, and physical ability requirements in accordance with U.S. Army Cadet Command Regulation 145-2, and wear the **JROTC Army Service Uniform once a week.**

JROTC Club Membership: All Cadets are members of the JROTC Club. **Suggested Club membership dues are as follows: \$5.00 for basic membership; \$25.00 for Cadets on Special Teams except for Rifle Team.** Rifle Team and Archery Team (Pending) membership fee is \$40.00. The Air Rifle Team incurs additional costs for pellets, targets, and maintenance. JROTC membership dues also offset additional expenses like JROTC Polos, Organizational Day supplies, Competition entrance fees (4 per year x \$400.00 per campus). Cadets may have to pay additional funds to attend the Military Ball should our program not be able to raise enough funds. Sponsors' goal is for Cadets to pay zero dollars out of pocket for JROTC events but requires lots of fundraising. Donations are welcome! Any donations over \$25.00 must complete a school donation form.

****Non-payment of membership fees will not exclude any student from participating in JROTC or Special Teams. We will do our best to find sponsors and fundraise.**

Enrollment Requirements

Cadets must maintain academic and character standards per USACC Regulation 145-2 para 3-15. KHS counselors will place students in the correct and best JROTC Leadership Education & Training (LET) Level Course (I-IV) which allows students to learn to their maximum potential. Basic requirements are:

1. Acceptable academic standing.
2. Acceptable conduct and character.
3. Acceptable physical or adaptive physical ability to perform JROTC Events
4. Wear the issued Army Service Uniform one day a week or as required for parades.

***Exceptions may be granted with approval from the counselors, administrators, and the Senior Army Instructor.**

Course Introduction

The JROTC program is designed to prepare high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. The curriculum is a stimulus for promoting graduation from high school and provides instruction and rewarding opportunities for the cadet, community, and

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nation. Cadets may participate in co-curricular teams and events such as: Color Guard, Academics, Armed Drill, Unarmed Drill, Physical Fitness, Saber Guard, Parades and Archery (Pending) Team. Participation in these teams provides Cadets the opportunity to compete at competitions and earn a *JROTC Letterman Jacket*. Practices are conducted before and after school. *Times are published on the SportsYou Application. Please join the Roo Battalion – Killeen High School JROTC team with code: Y5BJ-DQBY.*

Curriculum Resources

Cadets will primarily use **Cadet Portfolio which is located at <https://www.cadetportfolio.com/Home/Login>**. **Textbooks: Unit 1-Emerging Leader; 2-Developing Leader; 3-Managing Leader; 4-Supervising Leader; 5-Electives**. The online textbook is posted on the Killeen High School JROTC website and is available and posted in Schoology. Fines will be assessed to any hardcopy textbooks not returned to JROTC.

Critical Events

11 Sep 2023: Freedom Walk
10 Nov 2023: Veterans Day Parade
27 Nov 2023: JROTC Program of Accreditation Inspection
10 Nov 2022: Veterans Day Parade
09 Dec 2022 (TBD): Christmas Parade (Exceptions Granted)
08 Mar 2023: Military Ball (Highly Encouraged)
TBD: Cadet Challenge (Pushups/Curlups/One mile walk-run/Shuttle Run/etc.
26 Apr 2023 (TENTATIVE): JROTC Awards Ceremony
24 Apr – 5 May 2023: Uniform Turn-in
3-7 Jun 2023: JROTC Summer Camp (limited slots)

Voluntary Events

1. KISD Educational/Career Fairs
2. Adopt a Highway Trash Up
3. Adopt a School (KES-Rancier-Manor)
4. Service-Learning Project Planning
5. KHS area beautification
6. Wreath Prep, Laying and Retrieval
7. Fundraising Events (Chocolate)
8. Service-Learning Project
9. Continuous Improvement Project

****Numerous Community & School Service Opportunities****

Guidelines for Attendance, Participation & Classroom Climate

Cadets are expected to attend class daily. Cadets will receive their instruction, assignments, and assessments in class or through Schoology. Cadets are expected to check for messages in Schoology and check their school email daily. JROTC is a face-to-face class. Cadets must complete assignments by the due date. Five/Ten points may be deducted per day for late submissions. **Cadet Promotions are based on Cadet performance, academics, adherence to the Cadet Creed, adherence to the School Code of Conduct and leadership potential, validated and approved by JROTC Cadre. Cadets may be demoted for any violations and continued poor performance.**

Assessments & Grading

A minimum of 9 formative assessments and 3 summative assessments will be assessed for each marking period. Please see High School Grading Practices for more information.

Marking period grades are determined by the following percentages:

FORMATIVE ASSESSMENTS (40% of Avg): Daily Class Work, Participation, Quizzes, Leadership Lab (Drill), Paperwork Required for Turn-In etc.

SUMMATIVE ASSESSMENTS (60% of Avg): Chapter / Section Exams, Writing Requirements, Major Projects, *Weekly Uniform – Grooming Inspections (Wednesday)*, Nine Week Exams.

Semester grades shall be determined by the following percentages:

- First Marking Period Grade 45%
- Second Marking Period Grade 45%
- Semester Exam 10%

Cadet Staff and Leaders are also graded on their completion of tasks, staff meeting attendance, battalion operations and leadership performance (In accordance with the Army Leadership Requirements Model).

Tutoring & Support

Tutoring is available per each instructor via appointment and may be mandated during designated Power Hour Days, M-F from 12:27-1:27. Student academic success is our top priority. ****Cadets may be disenrolled for any actions detrimental to the good order and discipline of our JROTC Program and the Killeen High School Code of Conduct.***

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DEPARTMENT OF THE ARMY
 Killeen High School JROTC
 500 N. 38th St.
 Killeen, TX 76549



SUBJECT: JROTC UNIFORMS, POLICIES AND PROCEDURES (UNIFORMS ARE ISSUED AT NO EXPENSE TO THE STUDENT, EXCEPT DRY CLEANING).

1. Uniform Responsibility and Maintenance

a. Parents or guardians must assume financial responsibility & liability for any loss or damages before Cadets are issued uniforms. Students and parents agree the cadet will wear the uniform in accordance with U.S. Army Cadet Command Regulation 145-2 and Army Regulation 670-1 at least once per week, unless otherwise notified by one of the JROTC instructors.

b. JROTC uniform costs: *Students do not pay* for the uniform unless items are lost or damaged after receipt by the Cadet. Lost, damaged, or uncleaned items may result in a school fine. Uniforms and items are returned at the end of the year, or upon exiting the program. Students may not participate in other school extracurricular activities (Prom and potentially graduation) with unpaid fines. The following is a list of current uniform item costs.

<u>ITEM</u>	<u>FEMALE</u>	<u>MALE</u>
<i>Description</i>	Female	Male
Badge, Honor Unit W/ Distinction, HUD Star	\$2.95	\$2.95
Belt Buckle, Female/Male	\$4.42	\$4.42
Belt, Slacks/Trousers Black	\$2.49	\$3.86
Beret, Gray	\$16.46	\$16.46
Coat, ASU Female/Male	\$109.59	\$125.44
Jacket, Utility, windbreaker Black	\$69.60	\$69.60
JROTC Beret Insignia	\$6.75	\$6.75
Neck tab/Necktie Black	\$7.57	\$9.34
Rank Insignia JROTC - Pair	\$4.50	\$4.50
Ribbon Replacement (Each)	\$0.25	\$0.25
Shoes, Dress/Oxford Black	\$40.09	\$46.30
Slacks/Trousers without gold bread ASU	\$65.89	\$47.78
Shirt, Man/Woman, Short Sleeve, Gray	\$19.89	\$18.68
Socks, Dress Black (if issued)	\$1.30	\$1.30
Torches JROTC (Pair)	\$7.75	\$7.75
Undershirt, White (if issued)	\$2.93	\$2.93
Unit Crest KHS JROTC	\$2.50	\$2.50
TOTAL	\$364.93	\$370.81

c. Cadets must pay for dry cleaning and normal maintenance of the uniform. Cadets must dry clean and return the uniform along with their name tag, rank, beret, and shoes at the end of the school year.

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2. Uniform. Issued uniforms are only authorized for wear during official JROTC activities, or in the performance of specific duties or details. *Wearing of the uniform at any other time, without the approval of an Army Instructor is expressly forbidden.*

a. Cadets are issued a complete 'Class A' /Army Service Uniform (LET 1 & 2 cadets if on Special Teams or attending ball). This uniform includes the following: Coat, Trousers / Slacks, Grey Beret w/ insignia, Shirt / Blouse, Necktie / Neck tab, Shoes**, Belt w/ buckle, Honor Unit w/ Distinction insignia, rank insignia, and all other applicable brass items. ** NOTE: New shoes are only issued with the initial uniform issue during the cadet's 1st year in JROTC. Parents and Cadets will be required to sign an official clothing record once the uniform is issued and a privacy act statement within the first few weeks of school.

b. All issued items are inspected during class on Wednesdays and **must be worn the entire school day** unless an exception is granted by an instructor. Cadets may remove the coat for all periods other than JROTC but must wear the coat correctly when walking in the halls and transitioning from class to class. *Failure to wear the uniform the entire school day will result in a reduction of the inspection grade and possibly other unfavorable actions. The only exception is when cadets must dress out for another school activity; they will change for that activity and then change back into their JROTC uniform upon completion of that activity if feasibly possible.*

c. On days specified for Physical Training (PT), cadets should change into appropriate clothing. This includes suitable shoes, socks, shorts, and a t-shirt, inclement and cold weather gear, which adhere to the KISD Student Dress Code. Failure to dress out for PT could result in a grade of 60 for that day. First year Cadets (LET 1s) will conduct physical training once a week during their class period.

d. Special Teams may be issued additional uniform items as required.

e. Inspection. A weekly summative graded event. Cadets not in uniform will receive grade of zero with the ability to make the grade up by wearing the uniform another day. A cadet receiving two zeros in one nine-weeks grading period may be reduced in rank and / or considered for removal from JROTC. Cadets absent on Wednesday are expected to wear the uniform on their next school day.

3. Appearance

a. *All KHS JROTC cadets are expected to meet requirements for personal appearance per Cadet Command Regulation 145-2 and Army Regulation 670-1.* These will be accessible to Cadets prior to the first inspection. Instructors will do their best to mitigate Cadet concerns and anxieties about the effect of their appearance and the wear of the uniform. Our utmost intent is to honor the requirements of Cadet Command, KISD and motivate students to be better citizens. **Student identity development is important at this age**, and we will do our best to nurture this development while adhering to policies.

d. While in uniform, Female cadets should not wear exaggerated or faddish cosmetic styles. Lipstick and nail polish may be worn with the uniform if the color is conservative. **Decorative nails with designs, extensions or appliqués are not authorized when wearing the uniform. Female cadets may wear single earrings in each ear when in uniform** located in the conventional position in the ear lobe. Cadets who disregard this policy may be subject to demerits and deduction in points from inspection grade.

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JROTC Curriculum Crosswalk

LEADERSHIP EDUCATION AND TRAINING CURRICULUM

LET 1 – Emerging Leader		LET 2 – Developing Leader		LET 3 – Supervising Leader		LET 4 – Managing Leader	
Title	H	Title	H	Title	H	Title	H
U1C1L1 - Introducing JROTC	2	U2C1L1 - Elements of Leadership	2	U3C1L1 - Command & Staff Roles	2	U4C1L1 - LDRship Accomp	2
U1C1L2 - JROTC: The Org. and Traditions of Service Programs	6	U2C1L2 - Leadership Attributes	4	U3C1L2 - Leading Meetings	2	U4C1L2 - Strats for Teaching	2
U1C1L3 - Customs and Courtesies in JROTC	3	U2C1L3 - Leadership Competencies	4	U3C1L3 - Planning Projects	2	U4C2L3 - Using Feedback with Learners	2
U1C1L4 - Social Etiq and Mans	4	U2C1L4 - Leadership Styles	2	U3C1L4 - Continuous Improvement	3	U4C2L1 - Life After HS	3
U1C2L1 - Thinking Maps	3	U2C2L1 - Becoming a Better Communicator	5	U3C1L5 - Management Skills	3	U4C2L2 - Profess Dev	3
U1C2L2 - Self-Awareness	3	U2C2L2 - Becoming a Better Writer	4	U3C1L6 - Ethics in Leadership	3	U4C3L1 - Motivating Others	2
U1C2L3 - Appreciating Diversity through Winning Colors	3	U2C2L3 - Delivering your speech	6	U3C1L7 - Supervising	3	U4C3L2 - Communicating to Lead	4
U1C2L4 - Thinking and Learning	4	U2C2L4 - Career Considerations	5	U3C2L1 - Post-Secondary Action Plan	6	U4C3L3 - Company Drill	2
U1C2L5 - Reading for Meaning	4	U2C2L5 - Ethical Concepts of You	3	U3C2L2 - Personal Planning and Mgmt	4	U4C3L4 - Battalion Drill	2
U1C2L6 - Study and Test-Taking	3	U2C3L1 - Team Member Qualities	3	U3C2L3 - Portfolios and Interviews	6	U4C4L1 - Managing a Service-Learning Project	2
U1C2L7 - Personal Code of Cond	3	U2C3L2 - Drill Leader Skills and Responsibilities	2	U3C3L1 - The Resp. of Platoon Leadership	2	U4C5L1 - Challenges to Fundamental Principles	3
U1C2L8 - Personal Growth Plan	3	U2C3L3 - Taking Charge: Leader Responsibilities	2	U3C3L2 - Executing Platoon Drills	2	U4C5L2 - The Future of Citizen Rights	2
U1C3L1 - Team Building and Drill	2	U2C4L1 - First Aid Emergencies	2	U3C4L1 - Prejudice	3	TOTAL	29
U1C3L2 - Stat Mnt and Mar Teach	4	U2C4L2 - First Aid for Common Injuries	2	U3C4L2 - Negotiating	2		
U1C3L3 - Squad Drill	3	U2C4L3 - Severe Emergencies	2	U3C5L1 - The Effects of Substance Abuse	2		
U1C4L1 - Making Dec. and SGS	3	U2C5L1/L2 - Bullying and - Preventing Violence	3 / 2	U3C5L2 - Drugs	3		
U1C4L2 - Anger Management	3	U2C5L1 - Elements of Health	2	U3C5L3 - Alcohol and Tobacco	3		
U1C4L3 - Resolving Conflicts	2	U2C6L1 - Elements of Health	2	U3C5L4 - Decisions About Sub Abuse	2		
U1C5L1 - Unders and Ctr Stress	2	U2C6L2/L3 - Benefits of Phys Activity & Nutrition	3 / 4	U3C6L2 - Planning for Service Learning	2		
U1C5L2 - Cadet Challenge	2	U2C6L4 - Body Image	3	U3C7L1 - Civic Duties and Responsibilities	3		
U1C6L1 - Orientation to Svc Lear	2	U2C7L1 - Evaluating a Service-Learning Project	2	TOTAL	58		
U1C6L2 - Preparing for Svc Lear	2	U2C8L1 - Our Am Govt & U2C8L2 - Rights of Citize	3 / 3				
TOTAL	66	TOTAL	75				





DEPARTMENT OF THE ARMY
 Killeen High School JROTC
 500 North 38th Street
 Killeen, Texas 76543

Reply to the
 Attention of:
 JROTC-KHS

14 August 2023

MEMORANDUM FOR: PARENTS AND GUARDIANS

SUBJECT: JROTC Syllabus and Uniform Issue

1. Please review the enclosed syllabus, which includes uniform issue/wear guidelines. We will issue uniforms to all cadets starting on or about **Monday, 21 August 2023**. Uniforms are issued, free of charge, to Cadets. Cadets are responsible to pay for routine hemming of pants, cleaning and replacement of any lost uniform or worn items.
2. The JROTC shirt is prone to soil and should be washed after each wearing. The ASU uniform jacket, windbreaker, beret, and pants **must be professionally dry-cleaned** as required for wear and must be dry cleaned before turned in at the end of the year.
3. Uniform inspections are conducted weekly, normally on Wednesday. Uniform inspection is a standing assignment, therefore if a Cadet is absent the day of inspection, he/she must wear the uniform on the first day of their return to school.
4. On an inspection day, Cadets must wear the uniform the entire school day. JROTC instructors may authorize a Cadet to change out of the uniform during the school day. Failure to wear the uniform or failure to wear the uniform correctly for the entire school day will result in a poor grade for that inspection and demerits. On special occasions, such as award ceremonies, Cadets may be allowed to wear the **JROTC ISSUED MAROON t-shirt or POLO** in lieu of the JROTC uniform. All JROTC students are issued a unit maroon t-shirt and are expected to maintain that shirt for wear as required.
5. Your signature below indicates understanding of the syllabus and authorization to issue your student uniform items. Please return this document no later than **Friday, August 18, 2023**. If I can be of any assistance concerning your son or daughter's JROTC activities, please do not hesitate to contact me at school at **(254)336-7208** or **jimmy.stewart@killeenisd.org**.

JIMMY T. STEWART
 Major, U.S. Army, Retired
 Senior Army Instructor

 Parent/Guardian Signature & Date

 Student Signature

 Printed Parent Name

 Printed Student Name

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